

INVITATION TO BID



WHITFIELD COUNTY, GEORGIA

ITB# PW-2023-52-1228

Tandem Dump Trucks with Operators

Due Date: November 16th, 2022

Time: 2:00 PM

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Tandem Dump Trucks with Operators

The Whitfield County Board of Commissioners will receive sealed bids until 2:00 PM on November 16th, 2022 for INVITATION TO BID # PW-2023-52-1228 TANDEM DUMP TRUCK WITH OPERATOR. Bids shall be submitted in a sealed envelope and shall be marked on the outside as follows:

NAME AND ADDRESS OF COMPANY
TANDEM DUMP TRUCK WITH OPERATOR
ITB# PW-2023-52-1228

Bid Submittal Instructions:

- Vendors are to submit 1 original signed document and 2 copies of the same.

- Any deviation from the requirements set forth for the labeling of bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

- Sealed bids shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or delivered to the Board of Commissioners' Office, Courthouse Annex, 201 S Hamilton St 4th floor, Dalton GA 30720. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be publicly opened and read. Bids are legal and binding upon the bidder when submitted.

- It is understood that this contract, if accepted by Whitfield County, is entered into for the convenience of the county, and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Board of Commissioners and shall be conclusive. The materials shall be in compliance with the specifications as prepared by the State Highway Engineer. The materials shall be produced in accordance with the laws of Georgia under the supervision and to the satisfaction of the Department of Transportation and Whitfield County.
- Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. The county shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of the county.
- Effective July 1, 2012 any vendor that provides a service to Public Works will be required to submit verification that your company is compliant with O.C.G.A 13-10-91, which states that the individual, firm or corporation which is engaged in the physical performance of services under a contract to Public Works has registered with and is participating in a federal work authorization program. E-Verify is the electronic employment eligibility verification system that all vendors must use to comply.

Any questions about this Invitation to Bid shall be submitted in writing to the Public Works Director, Steve Bratton. email: sbratton@whitfieldcountyga.com

SPECIFICATIONS (MINIMUM REQUIREMENTS):

Contracted Tandem Dump Trucks with Operators

1. PURPOSE

The intent of this invitation is to obtain competitive sealed bids from qualified vendors so that Whitfield County Public Works (WCPW) will have the ability to contract Tandem Axle Dump Trucks with Operators, on a yearly basis. The Contractor shall furnish all equipment, insurance and services required to fulfill the terms and conditions of this Invitation to Bid.

In an effort to reduce the counties budget and eliminate unnecessary capital expenses WCPW will maintain a smaller fleet of Tandem Dump Trucks than in years past. This cost saving initiative will require the use of contracted trucks and operators to support paving operations or any other special projects assigned.

2. PRICING

Prices submitted herein shall remain firm for the contract agreement period (from approval through December 31 of the contract year). See Fuel Surcharge section on the price page.

3. DELIVERY POINT

All materials or items shall be delivered to the specific project site as specified by WCPW.

4. TIME OF PERFORMANCE

WCPW reserves the right not to be restricted to only the lowest bidder. WCPW may award the contract to the most qualified vendor, however, if the selected contractor cannot perform for any reason, WCPW may utilize the services of the next most qualified vendor until such time that the most qualified vendor may perform. The intent is for WCPW to have the access to tandem trucks by working down the list of qualified vendors until the number of tandem trucks required is secured.

5. COMPLETION OF PERFORMANCE

Bidder will successfully complete the terms of the contract when the materials or items are delivered as specified and the associated load ticket(s) have been submitted to WCPW.

The Vendor shall comply with all laws, ordinances, rules and regulations of any governmental entity pertaining to the supply of any items or services pursuant to this ITB and resulting Contract.

6. QUANTITIES

This is a unit/price contract. The County shall not be bound to purchase a minimum quantity nor restricted to a maximum quantity during the initial contract agreement period and any subsequent renewals.

7. CANCELLATION

This contract may be cancelled by either party, for any reason, by giving sixty (60) days written notice to the other party. The Contractor shall be paid for all services rendered or materials delivered and due prior to the Notice of Cancellation

8. INDEMNIFICATION / HOLD HARMLESS

The vendor that is selected as the contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless Whitfield County and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that Whitfield County and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the contractor or its employees, servants, agents or subcontractors that may arise out of the agreement.

9. DRUG-FREE WORKPLACE CERTIFICATION

By signing the Supply Service Contract form, I certify that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-free Workplace Act", have been complied with in full. The undersigned further certifies that:

- a) A drug-free workplace will be provided for the Contractor's employees during performance of the contract; and,
- b) Each Contractor who hires a subcontractor to work in a drug-free work place shall secure from that subcontractor the following written certification:
- c) "As part of the subcontracting agreement with (Contractor's name), (Subcontractor's name) certifies to the Contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this Contract
- d) Contractor may be suspended, terminated, or debarred if it is determined that:
 - (1) The Contactor has made false certification hereinabove; or the Contractor has violated such certification by failure to carry out the requirements of Official Code of Georgia Section 50-24-3.

10. SCOPE / SPECIFICATIONS

Vendor shall provide Tandem dump truck(s) with driver(s). Tandem trucks shall have a GVW of approximately 66,000 pounds. The dump bed should have the capability of hauling a minimum of 15 tons of asphalt paving materials, asphalt millings, graded aggregate(s), dirt backfill, etc. as required.

Price shall include the Tandem truck and an operator, fuel, insurance, pick-up and delivery of all materials needed for Whitfield County projects. The materials will generally be loaded from local vendors, however, materials may need to be hauled from outside of Whitfield County when not available locally.

Work schedule shall typically be 4 days per week summer schedule and 5 days per week winter schedule. Half days will be considered four hrs. a full day will be considered 8 hrs. in addition, any hours worked beyond eight hrs. will be billed as worked.

Saturday Work: Will be limited, but a three (3) day notice shall be given whenever possible.

A list of trucks available shall be furnished with bid of year make and model of trucks.

Trucks and operators shall be in full compliance with State and Federal requirements

An insurance coverage form (Certificate of Liability) fax or emailed before work begins.

Vendor must have a documented minimum of five years experience hauling asphalt.

- Prices shall be good through December 31, 2023.
- **Fuel Surcharge:** If fuel prices surge (price increase) more than 10 percent at any point during the year, a fuel surcharge may be applied separately, in addition to the hourly rate. The base line for the fuel surcharge will be the price of fuel from Sweetwater Valley Oil Company to Whitfield County Public Works on November 9th, 2021. That price will become an addendum to the approved bid.
- Any surcharge (price increase) applied will remain in effect for 30 days. The monthly adjustment will occur on the 16th of every month. All work done between the 17th of the month and the 15th of the following month, will be billed accordingly.
- The fuel surcharge will reflect the percentage increase of fuel from the November 16th, 2022 baseline up to the monthly adjustment. Example, if fuel is \$3.00 on 11/16/2022 and increases in price up to \$3.60 on 1/16/2023, a \$0.60 per gallon fuel surcharge will be allowed. The increase will always be based 100 gallons per day. For the example, the fuel surcharge would be $\$0.60 \times 100 \text{ gal} = \60.00 per day.
- Vendor shall provide the rental rate of a dump truck with an operator, complete per specifications at the hourly rates submitted below:

Half Day Rate: 0.1 hours up to 4.0 hours will be paid as a 4 hour block

Half Day Hourly Rate \$ _____

Full Day Rate: All hours above 4.1 hours will be paid as actual hours billed

Full Day Hourly Rate \$ _____

The value of this contract is approximately \$40,000 +/- per year

Local Vendor Privilege

Because bids awarded to local vendors contribute to the Whitfield County tax base and promote the local economy, the Whitfield County Board of Commissioners has instituted a local vendor privilege as follows. To qualify as a local vendor, the following conditions have to be met:

1. The vendor has to have an established place of business within Whitfield County.
2. The vendor must have at least two (2) employees who have been working for six (6) months or longer before requesting a local vendor privilege.

All vendors who met these conditions and who wish to claim the local vendor privilege must complete the Affidavit of Eligibility available on the County web site. The local vendor privilege gives qualifying vendors, who are within 4% of the low bid, the opportunity to agree to match the low bid within 24 hours. If more than one local vendor meets the qualifications, the lowest local bidder will be given the first opportunity to agree to match the low bid. If they refuse, the next lowest bidder will get the opportunity and so on until all local vendors within the 4% range have been given an opportunity. Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. Whitfield County shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of Whitfield County.

Tandem truck(s) available:

YEAR

MODEL

MAKE

Account Information

Accounts Receivable contact person: _____

Telephone number: _____ Fax number: _____

E-mail address: _____

EXCEPTIONS (IF ANY): _____

We certify that our bid meets the minimum requirements as specified in bid documents.

Authorized signature Title

Printed name of signature above Company

Address City / State / Zip Code

Telephone number Fax number

E-mail
address: _____