

INVITATION TO BID (ITB)



WHITFIELD COUNTY, GEORGIA

ITB# SEN2024-002

Senior Center Kitchen Appliances

Bid Close Date: **May 13, 2024**
Bid Close Time: **2:00 PM**

USE THIS FORM - ONLY BIDS SUBMITTED ON THIS FORM SHALL BE CONSIDERED

The Whitfield County Board of Commissioners will receive sealed bids until **2:00 PM** on **May 13, 2024** for **ITB#SEN2024-002 Senior Center Kitchen Appliances**.

Specifications (minimum requirements):

Please note:

- **Separate awards will not be made for each appliance. All appliance purchases, installation and removal of old appliances will be awarded to a single bidder.**
- **Removal of each old appliance must occur simultaneously with the installation of the new appliance so as to minimize kitchen operation disruption.**

(1) Electric Convection Oven, Vulcan Model No. VC44ED

Convection Oven, electric, double-deck, standard depth, solid state controls, temperature range 150° to 500°F, 60 minute timer with audible alarm per oven, oven cool switch for rapid cool down, independently operated stainless steel doors with double pane windows, porcelain enamel on steel oven interiors, (5) nickel plated racks per oven, stainless steel front, top & sides, stainless steel 8"H legs, (2) 1/2 HP two speed oven blower-motors, 12 kW each section, NSF, cUL, UL, ENERGY STAR®.

Includes: Simultaneous doors, top oven; Simultaneous doors, bottom oven; SST legs, standard.

1 year limited parts & labor warranty, standard

(2) 208v/60/3-ph, 70 amps total, standard

Bid Price	\$ _____
Installation Price	\$ _____
Shipping Charge	\$ _____
Trade-In Credit for old Convection Oven	\$ _____
Total Bid Price	\$ _____

Estimated Installation Date (no later than 60 days from bid acceptance) _____

(2) Electric Tilting Skillet with Braising Pan, Vulcan Model No. VE30

Braising Pan, electric, 30-gallon capacity, 12 kW FastBatch™ embedded heating technology, 36" wide open base, manual tilt, 9" deep stainless steel pan with gallon markings, pouring lip & removable strainer, pan holder, spring assist cover with drip edge, water tight solid state controls, includes L faucet bracket, 12" stainless steel legs with adjustable flanged feet, cULus, UL EPH Classified 208v/50/60/3-ph, 94.0 amps, 30.0 kW, direct wire, standard.

Includes: Double Pantry Deck-Mount Faucet, 12" swivel spout, includes 4" & 12" riser, NSF & Lead Reduction Compliant (Note: water connection required).

1 year limited parts & labor warranty, standard

208v/60/3-ph, 12 kW, 33.0 amps, direct wire

Bid Price	\$ _____
Installation Price	\$ _____
Shipping Charge	\$ _____
Trade-In Credit for old Tilting Skillet	\$ _____
Total Bid Price	\$ _____

Estimated Installation Date (no later than 60 days from bid acceptance) _____

(3) Hot Food Serving Counter – Stainless Steel

74"W x 24.5"D x 36"H, 20ga stainless steel top, (5) stainless steel heat wells, drains, copper manifolds, (1) valve, infinite controls, stainless steel body and undershelf, 6" stainless steel legs & adjustable feet, cULus, UL EPH Classified.

Includes: Tray Slide, customer's side, 74" W x 12-1/4" D, solid stainless steel, on hinged brackets, with (2) 1/8" die-formed rubbing tracks, & mounted 34" high.

Includes: Contemporary Food Shield, 73-1/2"W x 20"D x 20-1/8"H, adjustable from full-service to self-service guard, single shelf, sloped guard with fixed end closures, 3/8" glass overshelf & guard with 1/4" glass ends (tempered with polished rounded edges), sloped Ø 1" tube posts, stainless steel finish posts mounted through countertop with mounting flange.

Includes: 8 ft. cord & plug.

1 year limited parts & labor warranty, standard

208v/60/1-ph, 4500 watts, 21.6 amps.

Bid Price	\$ _____
Installation Price	\$ _____
Shipping Charge	\$ _____
Trade-In Credit for old Hot Food Serving Counter	\$ _____
Total Bid Price	\$ _____

Estimated Installation Date (no later than 60 days from bid acceptance) _____

(4) Cold Food Serving Counter – Stainless Steel

46"W x 24-1/2"D x 36"H, 20 ga stainless steel top, (3) pan size, self-contained refrigeration, 8" deep, 42-1/2"W x 21- 3/4"D stainless liner, 1" brass drain & plug, stainless steel body & undershelf, 6"H stainless steel legs & adjustable feet, cord & plug, 120v/60/1-ph, 1/4 HP, 6.78 amps, R448a, NEMA 5-15P, CULus, UL EPH Classified.

Includes: Condensate evaporator.

Includes: Tray Slide, customer's side, 46" W x 12-1/4" D, solid stainless steel, on hinged brackets, with (2) 1/8" die-formed rubbing tracks, & mounted 34" high.

Includes: Contemporary Food Shield, 45-1/2"W x 20"D x 26-1/8"H, adjustable from full-service to self-service guard, dual shelves, sloped guard with fixed end closures, 3/8" glass overshelf & guard with 1/4" glass ends (tempered with polished rounded edges), sloped Ø 1" tube posts, stainless steel finish posts mounted through countertop with mounting flange.

Includes: 8 ft. cord & plug.

1 year limited parts & labor warranty, standard

Bid Price	\$ _____
Installation Price	\$ _____
Shipping Charge	\$ _____
Trade-In Credit for old Cold Food Serving Counter	\$ _____
Total Bid Price	\$ _____

Estimated Installation Date (no later than 60 days from bid acceptance) _____

(5) Utility Serving Counter – Stainless Steel

18"W x 24-1/2"D x 36"H, 20 gauge stainless steel top, 20 gauge stainless steel, stainless steel intermediate & bottom shelf, 6"H stainless steel legs with adjustable feet, NSF.

Includes: Tray Slide, customer's side, 18" W x 12-1/4" D, solid stainless steel, on hinged brackets, with (2) 1/8" die-formed rubbing tracks, & mounted 34" high.

1 year limited parts & labor warranty, standard

Bid Price \$ _____

Installation Price \$ _____

Shipping Charge \$ _____

Trade-In Credit for old Utility Serving Counter \$ _____

Total Bid Price \$ _____

Estimated Installation Date (no later than 60 days from bid acceptance) _____

Certification:

We certify that our bid meets the minimum requirements as specified in bid documents, this _____ day of _____, 2024.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

COMPANY

ADDRESS

CITY / STATE / ZIP CODE

TELEPHONE NUMBER

EMAIL ADDRESS

Required Pre-Bid Conference:

A pre-bid conference is required for all potential bidders. This will allow bidders to see the layout of the kitchen in order to gain a better understanding of old appliance removal, new appliance installation, and trade-in credit. This meeting will be held at the Whitfield County Senior Center located at 302 Capps Street, Dalton, GA 30720 at 3:30pm on Thursday, May 2, 2024.

Timeline:

May 2, 3:30pm: Pre-bid conference.

May 6, 10am: Cutoff for bidders' questions.

May 6, 5pm: Deadline for County to post answers/addenda.

May 13, 2pm: Close of bids.

June 10, 6pm (Tentative – could be sooner): Commissioner approval of winning bidder.

Submittal Instructions:

Bids shall be submitted in a sealed opaque envelope and marked on the outside with the [name of the submitting company](#), the [ITB number](#), and the words "Sr. Center Appliances". Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered. Bid package shall include:

- Bid sheets and completed Certification.
- Printed, initialed, and dated addenda (if any) from County website indicating review and agreement.
- Certificates of liability and worker's compensation insurance.

(Please note that if the winning bidder is not a current County vendor, submission of a vendor application, W-9, and E-verify affidavit will be required prior to commencement of project.)

Vendors are to submit [1](#) original & [2](#) copies of their bid. Bids shall be typed or handwritten in ink.

Sealed bids shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or hand delivered to Whitfield County Board of Commissioners, Attn: Brian McBrayer, 201 S. Hamilton Street, Fourth Floor, Dalton, GA. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

Local Vendor Privilege:

Because bids awarded to local vendors contribute to the Whitfield County tax base and promote the local economy, the Whitfield County Board of Commissioners has instituted a local vendor privilege as follows. To qualify as a local vendor, the following conditions must be met:

1. The vendor has to have an established place of business within Whitfield County.
2. The vendor must have at least two (2) employees who have been working for six (6) months or longer before requesting a local vendor privilege.

All vendors who met these conditions and who wish to claim the local vendor privilege must complete the Affidavit of Eligibility available on the County web site. The local vendor privilege gives qualifying vendors, who are within 4% of the low bid, the opportunity to agree to match the low bid within 24 hours. If more than one local vendor meets the qualifications, the lowest local bidder will be given the first opportunity to agree to match the low bid. If they refuse, the next lowest bidder will get the opportunity and so on until all local vendors within the 4% range have been given an opportunity.

Additional Comments:

Do not call with questions relating to this ITB. Refer to the County Website at <http://www.whitfieldcountyga.com> for bid details and any updates. All communication must be in writing or via email. Address email correspondence to cjroberts@whitfieldcountyga.com. Cutoff for bidder questions is 10am on Monday, May 6. No verbal or written information which is obtained other than through this ITB or its addenda shall be binding on Whitfield County. No employee of Whitfield County is authorized to interpret any portion of this ITB or give any information as to the requirements of this ITB in addition to that contained in or amended to this written ITB document.

It is understood that this contract, if accepted by Whitfield County, is entered into solely for the convenience of the county and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Whitfield County Board of Commissioners and shall be conclusive.

Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. Whitfield County shall have the right to delete a unit item from the bid if necessary or proper.