

Minutes Board of Assessors Meeting June 10, 2014

Meeting called to order at 8:30am, by Chairman Randy Beckler. Members Present: Randy Beckler, Sharon Cooper, Sandy Duncan and Dixon White. Kristi Queen Deputy Chief Appraiser, Shannon Chandler Personal Property Appraiser, Tim McBrayer Principal Property Appraiser Real Estate and Secretary Karen Hampton.

Reviewed Minutes of the May 13, 2014, Motion made to Approve by Dixon White and second by Sandy Duncan, Board Agreed/Unanimous.

Old Business

- A) Board of Equalization Hearings: None at this time
- B) Deputy Chief Appraiser Kristi Queen and Tim McBrayer Lead Appraiser's Update on various pending items:
 - 1) Status of Appraisers ongoing field work for 2014 Tax Digest (FYI)
 - 2) New Appraiser for Real Estate has been hired...Tyson Berry (FYI)
 - 3) 2014 Annexations and Rezoning Update and Report from BOC Office for 2015 (FYI)
 - 4) Update of finishing and closing out 2014 Tax Digest (FYI)
 - 5) Report to Board from Tim regarding CAVEAT Workshop in Athens (Tim & Brian attended) (FYI)
 - 6) Request for Public Records – Related to Insurance Premium 2nd LOST Proceeds 2009-2013 Millage Adjustments (FYI)
 - 7) BOC to Consider/Approve 2014 Assessment Notices and Mailing Bid (June 9, 2014) (SouthData as vendor 3199 Personal Property notices & 38593 Real Estate notices) Motion made to mail as stated by Sharon Cooper and Second by Sandy Duncan, Board Agreed/Unanimous.

New Business Real

- 1) Review & Discuss May 2014 Building Permit Reports (FYI)
- 2) 2013 Appeals to Recommend and Certify to Board of Equalization – none at this time
- 3) Standing time slot for Tax Commissioner @ 9:00am. Did not attend meeting.
- 4) 2014 CUVA Applications for Approval/Denial: None at this time (will forward list to BOA members when field checks are completed)
- 5) Real Estate Assessment Notices for 2014 to be reviewed and approved to be mailed by BOA.
- 6) Chief Appraiser recommends adoption of values submitted to BOA for 2014 Tax Digest. Motion made to approve values as stated by Dixon White and Second by Sharon Cooper, Board Agreed/Unanimous.
- 7) Media Announcement regarding mailing of 2014 Assessment Notices (FYI)
- 8) Chief Appraiser announces retirement on May 30, 2014. Effective September 1, 2014. (FYI)
- 9) Notes to review on Appeal Process and Procedure (FYI)
- 10) Taxpayer Request for reduction of value for 2014 House burned April 21, 2014. Owner: T L Smith Parcel: 12-199-07-014 Motion made to deny change in value for 2014 by Dixon White and Second by Sharon Cooper, Board Agreed/Unanimous.
- 11) Taxpayer request to exempt property. 10 year lease to City of Dalton for parking lots. Owner: Gregsan LLC Parcels: 12-219-40-010&011 Tabled until August meeting.

Old Business Personal Property

- 1) New MOU w/ Mohawk related to Taxable Leasehold Interest. Name will be in JDA. This will NOT be a PILOT arrangement (FYI)
- 2) Personal Property Appraiser position to be posted on June 16, 2014 (FYI)

New Business Personal Property

- 1) Freeport for Approval/Denial. Motion made to approve as stated by Dixon White and Second by Sharon Cooper, Board Agreed/Unanimous.
- 2) Personal Property Assessment Notices for 2014 to be reviewed and approved by BOA. Motion made to approve as stated by Dixon White and Second by Sharon Cooper, Board Agreed/Unanimous.
- 3) Pre-approve possible subpoenas Acct: 4004673 Name G R Construction Co Inc and Acct: 4017706 Name: G R Builders LLC. Motion made to approve subpoenas by Dixon White and Second by Sandy Duncan, Board Agreed/Unanimous.
- 4) Watercraft held in Inventory (FYI)

Misc FYI Items: Employee Performance Evaluation Schedule being worked on by supervisors; Georgia Assessment Administration Workshop in Helen, June 16-20, 2014 – Randy to attend; Course 1A Workshop in Dalton, June 9-13, 2014 – Jennifer, Missy & Tyson to attend; Exempt Properties Workshop in Dahlonga, June 4-6, 2014 – Sharon to attend; GAAO Summer Conference @ Jekyll Island, July 20-23, 2014; Dalton-Whitfield County Planning Commission Meeting Minutes/Agenda; Board of Assessors to meet in July 2014? (Motion made for BOA to meet again in August 2014 by Dixon White and Second by Sandy Duncan, Board Agreed/Unanimous.)

Appeals to Certify to BOE (Real Estate): None at this time

Freeport for Approval/Denial:

| | | | |
|---------|----|------------------------------------|---------|
| 7013866 | 06 | Harcross Chemicals Inc | Approve |
| 7014593 | 06 | Garst Bobby M Individually | Approve |
| 4005002 | 06 | Caraustar Recovery Fiber Group Inc | Approve |
| 7014199 | 06 | Fiber Technologies Inc | Approve |

Motion to adjourn by Dixon White and Second by Sharon Cooper @9:38am, Board Agreed/Unanimous.

Karen Hampton, Secretary

Minutes 06102014