

REQUEST FOR PROPOSAL (RFP)
FOR
Fire Station Construction



WHITFIELD COUNTY, GEORGIA

RFP: Fire 17-01

Issue Date: 09/01/2017

Due Date for Proposals: 09/29/2017

REQUEST FOR PROPOSAL FOR

Whitfield County Fire Station #11

For

WHITFIELD COUNTY, GEORGIA

Date 09/01/2017

Issued by:

Whitfield County Board of Commissioners
Dalton, Georgia
Proposal Statements Due: 09/29/2017, at 2:00 p.m.

Submit Statement to:
Whitfield County Board of Commissioners
Attn: Brian McBrayer
301 West Crawford Street
Dalton, GA 30720,
(706) 275-7508

PURPOSE

- The Whitfield County Board of Commissioners requests proposals from qualified vendors for the construction of Fire Station # 11.

REQUEST FOR PROPOSALS

WHITFIELD COUNTY BOARD OF COMMISSIONERS (the “Board”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, herein seeks competitive proposals from general contractors for the construction of A New Facility for the Whitfield County Fire Department – Fire Station #11, located at the intersection of Henderson Drive and Cohutta-Varnell Road, Cohutta, GA. 30710 (the “Project”).

The requirements for construction of the Project, and the duties and responsibilities of the contractor whose Proposal is accepted, are set forth in the Contract Documents which include the Instructions to Proposers; Contract for Construction and Incorporated General Conditions (the “Contract”); supplementary and other conditions; the drawings; the specifications; and, any addenda issued by the Architect. Contractors interested in submitting Proposals must obtain copies of the Contract Documents by contacting the Project Architect, KRH Architects, 855 Abutment Road, Suite 4, Dalton, Ga. 30721 706-529-5895.

Any contractor submitting a Proposal must procure a complete set of the Contract Documents from the Project Architect. Contract Documents will be issued in PDF format to contractors registered with the office of the Architect for a fee of \$25. Payment must be made by check, issued by a responsible bank or trust company, payable to the Office of the Architect. The Architect will also make available the Proposal Form as well as the Contractor’s Qualification Statement and Questionnaire, all of which must be fully completed and submitted with any Proposal. These documents are available for inspection by the public at the office of the Architect identified above. The Contract Documents require, among other things, the furnishing of all materials, labor and equipment for construction of the Project. The Board reserves the right to make available other relevant documents or information concerning the Project.

Any Contractor who intends to submit a Proposal is required to attend a Pre-proposal Meeting which will be held on the 14th day of September, 2017, at 10:00 a.m. at the project site.

Any Proposal submitted in response to this Request should comply strictly with all requirements set forth in the Instructions to Proposers. Any such Proposal must contain the completed Proposal Form setting forth the contractor’s proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents. Any Proposal must include a fully executed Bid Bond in the amount of five percent (5%) of the proposed lump sum contract price (exclusive of any alternates and unit prices) in the form required by the Instructions to Proposers. As noted above, any contractor submitting a Proposal must also complete and submit the required Contractor’s Qualification Statement and Questionnaire.

In evaluating Proposals, the Board may seek additional information from any contractor concerning such contractor's qualifications to construct the Project.

The Board intends to award the construction contract to the responsible and responsive contractor whose Proposal is determined in writing to be the most advantageous to the Board, taking into consideration the following evaluation factors which are listed in their order of relative importance:

- (A) The contractor's proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents. (55 Points)
- (B) The contractor's prior experience in constructing similar projects on schedule and within budget including at least two projects comparable in size and scope to this project. For purposes of this factor, the Project should not be more or less than 30 percent in scope or cost than the similar projects identified by contractor. (50 Points)
- (E) The qualifications and experience of those personnel whom the contractor will assign to the Project.(35 Points)
- (F) The completeness and accuracy of proposals (25 Points)
- (G) The contractor's history of successfully constructing projects without unnecessary contractual disputes, claims, arbitration or litigation.(25 Points)

All Proposals must be properly signed, submitted in bound notebooks, and received by the Board at its Department of Finance located at 301 West Crawford Street, Dalton GA, 30720, no later than 2:00 p.m. on the 29th day of September 2017.

Three proposals in bound notebooks are required. The Board will receive such Proposals at such time and place. Proposals attempted to be delivered after said time will not be accepted. At the discretion of the Board, and in conformity with the applicable provisions of Georgia Law, the Board may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The Board reserves the right to reject any or all Proposals and to waive any technicalities or formalities.

Any contractor interested in submitting a proposal must complete a Vender Application, W9 and Everify Affidavit that can be found at the County's website: <http://www.whitfieldcountyga.com/fin/bidsrfps.htm> .The completed forms should be included in the contractor's proposal.

Any Proposal submitted in response to this Request shall remain open for acceptance by the Board, and same shall be honored by the contractor, for a period of sixty (60) days from the date set forth hereinabove for the receipt of Proposals.

Any questions or comments concerning this Request for Proposals should be addressed in writing to the Architect at the address as set forth hereinabove.

Local Vendor Privilege

Because bids awarded to local vendors contribute to the Whitfield County tax base and promote the local economy, the Whitfield County Board of Commissioners has instituted a local vendor privilege as follows. To qualify as a local vendor, the following conditions have to be met:

1. The vendor has to have an established place of business within Whitfield County.
2. The vendor must have at least two (2) employees who have been working for six (6) months or longer before requesting a local vendor privilege.

All vendors who met these conditions and who wish to claim the local vendor privilege must complete the Affidavit of Eligibility available on the County web site. The local vendor privilege gives qualifying vendors, who are within 4% of the low bid, the opportunity to agree to match the low bid within 24 hours. If more than one local vendor meets the qualifications, the lowest local bidder will be given the first opportunity to agree to match the low bid. If they refuse, the next lowest bidder will get the opportunity and so on until all local vendors within the 4% range have been given an opportunity.

Insurance

The contractor shall take out and maintain during the life of the contract full insurance coverage. Coverage shall include, but is not limited to the following:

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|----|---------------------------------|-----------------|----------------|
| 1. | Workman's Compensation | | |
| | Coverage A | | Statutory |
| | Coverage B | | \$1,000,000.00 |
| 2. | Comprehensive General Liability | | |
| | Public Liability | - Each person | \$1,000,000.00 |
| | | - Each Accident | \$2,000,000.00 |

3. Property Damage		
	Each Accident	\$250,000.00
	Aggregate	\$500,000.00

The contractor shall deliver to the County certificates of insurance evidencing the coverage(s) indicated. Such certificates shall be furnished prior to commencement of the services and at any necessary renewal dates thereafter during the life of the agreement.

Performance Bond

The vendor agrees to furnish a Performance Bond in an amount equal to 100% of the contract amount, due upon contract signing. The cost of the performance bond will be the responsibility of the vendor awarded the contract.

Compliance with Laws

In connection with the furnishing of supplies or performance of work under the contract, the vender agrees to maintain all licenses, permits, liability insurance, worker’s compensation insurance and comply with all other standards and regulations required by Federal, State or County statue, or ordinances and rules during the performance of any contract between the vender and the County. This includes compliance with the Georgia Security and Immigration Compliance Act of 2006 on Contractor/Subcontractor license verification. Any such requirement specifically set forth in any contract document between the vender and the County shall be supplementary to this and not in substitution thereof.

During the performance of this contract, the vender agrees as follows:

The Vender/Firm will not discriminate against any employee or applicant for employment because of race, creed, color, sex, age, national origin, place of birth, or physical handicap.

Any selection made as a result of this notice will be made without regard to race, color, religion, sex, or national origin, place of birth, or physical handicap.

Venders shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of Whitfield County for the purpose of influencing consideration of this proposal.