

INVITATION TO BID (ITB)



WHITFIELD COUNTY, GEORGIA

RFP# REC18-001

**Concession Vendor-
Operation of Concessions for 2018 Baseball/Softball
League and Tournament Season**

Date: **February 13th, 2018**
Time: **2:00 PM**

Brian McBrayer
Staff Accountant
(706) 275-7504 / (706) 275-7501 fax

USE THIS FORM ONLY

ONLY BIDS SUBMITTED ON THIS FORM SHALL BE CONSIDERED

The Whitfield County Board of Commissioners will receive sealed RFP's until Tuesday, February 13th 2018 at 2:00 p.m. for RFP#REC18-001, Concession Vendor.

SPECIFICATIONS (MINIMUM REQUIREMENTS):

The Whitfield County Recreation Department will entertain proposals for the operation of The Concession stands at the following Parks – Edwards Park (two concession buildings) New Westside Park, Dug Gap Park, Pleasant Grove Park, Dawnville Park. The intent for Whitfield County is to have someone operate and manage the concessions for the 2015 season. The vendor will either pay a percentage or a monthly flat rate.

There will be a meeting for all interested Vendors that wish to submit a proposal on Thursday, January 25th at 2:00p.m. at the Whitfield County Recreation Dept. office. 115 Edwards Park Dr. Dalton Ga. 30721

All information needed to make a proposal will be available at the Meeting not before.

- RFP - EDWARDS PARK Price monthly or Percentage _____
- RFP – WESTSIDE PARK Price monthly or percentage _____
- RFP – DUG GAP PARK Price monthly or percentage _____
- RFP – PLEASANT GROVE PARK Price monthly or percentage _____
- RFP – DAWNVILLE PARK Price monthly or percentage _____

RFP's shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, the RFP number, and the words "Concession Vendor". Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Do not call with questions relating to this RFP. Refer to the County Website at <http://www.whitfieldcountyga.com> for bid details and any updates. All communication must be in writing or via email. Address email correspondence to bechastain@whitfieldcountyga.com. No

verbal or written information which is obtained other than through this RFP or its addenda shall be binding on Whitfield County. No employee of Whitfield County is authorized to interpret any portion of this RFP or give any information as to the requirements of this RFP in addition to that contained in or amended to this written RFP document.

RFP Submittal Instructions:

Vendors are to submit 1 original and 2 copies of their bid.

Sealed RFP's shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or hand delivered to the Courthouse Annex, 301 W. Crawford Street, Dalton GA. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. RFP's are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by Whitfield County, is entered into solely for the convenience of the county and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Whitfield County Board of Commissioners and shall be conclusive.

Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. Whitfield County shall have the right to delete a unit item from the RFP if necessary or proper in the sole determination of Whitfield County.

We certify that our RFP meets the minimum requirements as specified in RFP documents, this _____ day of _____, 2018.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME OF SIGNATURE

COMPANY

ADDRESS

CITY / STATE / ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS