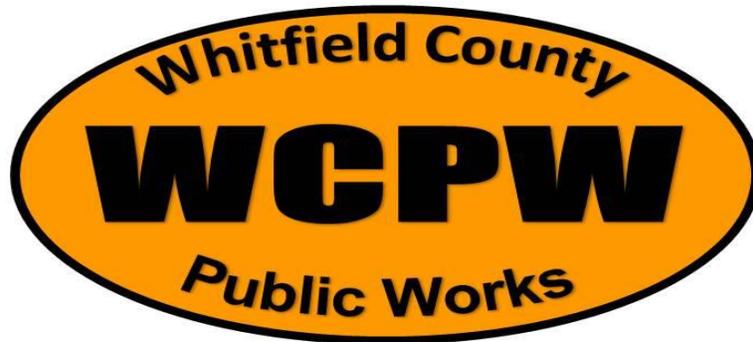


INVITATION TO BID (ITB)



WHITFIELD COUNTY, GEORGIA

ITB# 100-4-17-1228-CT

Rental of Tandem Dump Trucks with Operators

Date: 11-29-2016

Time: 2:00PM

BRIAN MCBRAYER
STAFF ACCOUNTANT
(706) 275-7504 / (706) 275-7501 fax

USE THIS FORM ONLY
ONLY BIDS SUBMITTED ON THIS FORM SHALL BE CONSIDERED

The Whitfield County Board of Commissioners will receive sealed bids until **2:00 PM EST** on 11-29-2016 for ITB# 100-4-17-1228-CT .

SPECIFICATIONS (MINIMUM REQUIREMENTS):

Rental of Tandem Dump Trucks with Operators

1. PURPOSE

The intent of this invitation is to obtain competitive sealed bids from qualified vendors so that Whitfield County Public Works (WCPW) will have the ability to rent tandem axle dump trucks with operators, on a yearly contract basis. The Contractor shall furnish all equipment and services required to fulfill the terms and conditions of this Invitation to Bid.

In an effort to reduce the counties budget and eliminate the capital outlay that is required to own, operate and maintain heavy equipment, WCPW will maintain a smaller fleet of Tandem Dump Trucks than in years past. This cost saving initiative will require that additional trucks are rented to support paving operations or any other special projects assigned.

2. PRICING

Prices submitted herein shall remain firm for the contract agreement period (Jan 1 or acceptance date through December 31 of each year), regardless of any changes that may occur as a result of manufacturer/production changes, factory shutdowns, delivery schedules, inflation in price of materials and labor, etc.

3. DELIVERY POINT

All materials or items shall be delivered to the specific project site as specified by WCPW.

4. TIME OF PERFORMANCE

WCPW reserves the right to utilize more than 1 vendor. WCPW may award the contract to the most qualified vendor, however, if the selected contractor cannot perform for any reason, WCPW may utilize the services of the next most qualified vendor until such time that the most qualified vendor may perform. The intent is for WCPW to have the access to tandem trucks by working down the list of qualified vendors until the number of tandem trucks required has been secured.

5. COMPLETION OF PERFORMANCE

Bidder will successfully complete the terms of the contract when the materials or items are delivered as specified and the appropriate paperwork has been submitted to WCPW for that specific load.

The Vendor shall comply with all laws, ordinances, rules and regulations of any governmental entity pertaining to the supply of any items or services pursuant to this ITB and resulting Contract.

6. QUANTITIES

This is a unit/price contract. The County shall not be bound to purchase a minimum quantity nor restricted to a maximum quantity during the initial contract agreement period and any subsequent renewals.

7. CANCELLATION

This contract may be cancelled by either party, for any reason, by giving sixty (60) days written notice to the other party. The Contractor shall be paid for all services rendered or materials delivered and due prior to the Notice of Cancellation

8. INDEMNIFICATION / HOLD HARMLESS

The vendor that is selected as the contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless Whitfield County and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that Whitfield County and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the contractor or its employees, servants, agents or subcontractors that may arise out of the agreement.

9. DRUG-FREE WORKPLACE CERTIFICATION

By signing the Supply Service Contract form, I certify that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-free Workplace Act", have been complied with in full. The undersigned further certifies that:

- a) A drug-free workplace will be provided for the Contractor's employees during performance of the contract; and,
- b) Each Contractor who hires a subcontractor to work in a drug-free work place shall secure from that subcontractor the following written certification:
- c) "As part of the subcontracting agreement with (Contractor's name), (Subcontractor's name) certifies to the Contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this Contract
- d) Contractor may be suspended, terminated, or debarred if it is determined that:

(1) The Contactor has made false certification hereinabove; or the Contractor has violated such certification by failure to carry out the requirements of Official Code of Georgia Section 50-24-3.

10. SCOPE / SPECIFICATIONS

Vendor shall provide the rental of dump truck(s) with driver(s). Dump trucks shall have a GVW of approximately 66,000 pounds. The dump bed should have the capability of hauling a minimum of 15 tons of asphalt paving materials, asphalt millings, graded aggregate(s), dirt backfill, etc. as required

Price shall include the rental of a truck with an operator, fuel, insurance, pick-up and delivery of all materials needed for Whitfield County projects. The materials will generally be loaded from local vendors, however, materials may need to be hauled from outside of Whitfield County when not available locally.

Work schedule shall typically be 5 days per week Monday through Friday (excluding holidays observed by Whitfield County BOC) with a minimum of four (4) hours guaranteed hauling per day for each truck used.

Work day will consist of an 8 or 10 hour day for WCPW. Contracted haulers are hired to supplement the county tandem truck fleet; they should expect to work some portion of the typical work day.

Saturday Work: a three (3) day notice shall be given whenever possible.

A minimum of (4) trucks shall be available for hauling services with a two (2) day notification. All trucks shall be in good working condition and able to pass a GDOT inspection; regarding insulated bodies, full cover tarps (mesh type will not be acceptable), straps and temperature holes drilled into both sides of the body panel.

A list of trucks available shall be furnished with bid of year make and model of trucks.

Trucks and operators shall be in full compliance with State and Federal requirements

An insurance coverage form fax or emailed before work begins.

Whitfield County paving machine is a Caterpillar AP-800, all trucks shall have the capability to unload into said machine.

Vendor shall provide the rental of dump truck(s) with operator(s), complete per specifications at the hourly rate submitted below:

Hourly Rental Rate for a Tandem Dump Truck with Operator

0-4 HR-MINIMUM \$ _____

4-8 HR-MINIMUM \$ _____

8-10 HR-MINIMUM \$ _____

10-12 HR-MINIMUM \$ _____

EXCEPTION TO BID:

Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, the ITB number, and the words “Rental of Tandem Dump Trucks”. Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Do not call with questions relating to this ITB. Refer to the County Website at <http://www.whitfieldcountyga.com> for bid details and any updates. All communication must be in writing or via email. Address email correspondence to dhunt@whitfieldcountyga.com. No verbal or written information which is obtained other than through this ITB or its addenda shall be binding on Whitfield County. No employee of Whitfield County is authorized to interpret any portion of this ITB or give any information as to the requirements of this ITB in addition to that contained in or amended to this written ITB document.

Bid Submittal Instructions:

Vendors are to submit 1 original and 2 copies of their bid.

Sealed bids shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or hand delivered to the Courthouse Annex, 301 W. Crawford Street, Dalton GA. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by Whitfield County, is entered into solely for the convenience of the county and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Whitfield County Board of Commissioners and shall be conclusive.

Local Vendor Privilege

Because bids awarded to local vendors contribute to the Whitfield County tax base and promote the local economy, the Whitfield County Board of Commissioners has instituted a local vendor privilege as follows. To qualify as a local vendor, the following conditions have to be met:

1. The vendor has to have an established place of business within Whitfield County.
2. The vendor must have at least two (2) employees who have been working for six (6) months or longer before requesting a local vendor privilege.

All vendors who met these conditions and who wish to claim the local vendor privilege must complete the Affidavit of Eligibility available on the County web site. The local vendor privilege gives qualifying vendors, who are within 4% of the low bid, the opportunity to agree to match the low bid within 24 hours. If more than one local vendor meets the qualifications, the lowest local bidder will be given the first opportunity to agree to match the low bid. If they refuse, the next lowest bidder will get the opportunity and so on until all local vendors within the 4% range have been given an opportunity. Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. Whitfield County shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of Whitfield County.

We certify that our bid meets the minimum requirements as specified in bid documents, this _____ day of _____, 20_____.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME OF SIGNATURE

COMPANY

ADDRESS

CITY / STATE / ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

E-MAIL

Tandem truck available for rent with operator:

<u>YEAR</u>	<u>MODEL</u>	<u>MAKE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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