

# INVITATION TO BID



**WHITFIELD COUNTY, GEORGIA**

**ITB# PW-17-GDF-1121  
GASOLINE & DIESEL FUEL**

**Date: November 29, 2016  
Time: 2:00 PM**

---

**Brian McBrayer  
ACCOUNTING  
(706) 275-7504 / (706) 275-7501 fax**

## **ITB# PW-17-GDF-1121**

The Whitfield County Board of Commissioners will receive sealed bids until 2:00 PM EST on November 29, 2106 for INVITATION TO BID# PW-17-GDF-1121, Gasoline & Diesel Fuel. Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside **exactly** as follows:

NAME AND ADDRESS OF COMPANY

Gasoline & Diesel Fuel ITB# PW-17-GDF-1121

**Bid Submittal Instructions: Vendors are to submit 1 original and 2 copies of their bid.**

Any deviation from the requirements set forth for the labeling of bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Sealed bids shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or delivered to the Board of Commissioners' Office, Courthouse Annex, 301 W. Crawford Street, Dalton GA 30720. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be publicly opened and read. Bids are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by Whitfield County, is entered into for the convenience of the county, and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Board of Commissioners and shall be conclusive. The materials shall be in compliance with the specifications as prepared by the State Highway Engineer. The materials shall be produced in accordance with the laws of Georgia under the supervision and to the satisfaction of the Department of Transportation and Whitfield County.

Whitfield County reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. The county shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of the county.

Effective July 1, 2012 any vendor that provides a service to Public Works will be required to submit verification that your company is complaint with O.C.G.A 13-10-91, which states that the individual, firm or corporation which is engaged in the physical performance of services under a contract to Public Works has registered with and is participating in a federal work authorization program. E-Verify is the electronic employment eligibility verification system that all vendors must use to comply.

Any questions about this Invitation to Bid should be submitted to the Whitfield County Public Works Director DeWayne Hunt at 706-278-7167 or email: [dhunt@whitfieldcountygga.com](mailto:dhunt@whitfieldcountygga.com).

The Whitfield County Board of Commissioners requires a certificate of insurance for all individuals or companies providing services to the Public Works Department, therefore we require your company turn in with your bid a certificate of insurance for your carrier.

Requirements of Insurance Coverage:

1. Automobile liability (covering owned, hired and non-owned vehicles)

Bodily Injury	(each person)	\$	100,000.00
Bodily Injury	(each accident)	\$	300,000.00
Property Damage		\$	100,000.00

General Liability (same limits as automobile)

This is the minimum coverage we will accept; however, this coverage does not properly protect you. We strongly suggest that you acquire coverage of \$500,000.00 combined single limits.

2. Workers' Compensation and Employer's Liability, which provides statutory limits. The purchase of this coverage will offer you protection in the event of a job related injury.
3. The certificate of insurance must name Whitfield County Board of Commissioners as Certificate Holder and must contain a thirty (30) day notice of cancellation clause.

**USE THIS FORM ONLY**

**ONLY BIDS SUBMITTED ON COUNTY BID FORM WILL BE CONSIDERED**

**PRICES QUOTED SHALL BE IN EFFECT UNTIL DECEMBER 31, 2017**

**GASOLINE & DIESEL FUEL**

Whitfield County will not accept a sub-standard fuel, Whitfield County reserves the right to have samples of gasoline and diesel fuel deliveries analyzed by an independent laboratory, three times during the year.

Any fuels not conforming to these specifications shall be rejected. Petroleum products shall not contain any alcohol.

All deliveries shall be F.O.B to Whitfield County Public Works  
At 170 Gillespie Dr. Dalton Georgia 30721

All Federal Oil Spill Recovery, Georgia Under Ground Storage Tank & Georgia Prepaid Governmental DSI taxes shall be included in the net Rack Price (OPIS).

Hours of delivery/service shall be between 7:30am and 4:00pm

Upcharge to be added to Net Rack Price

<b>DESCRIPTION</b>	<b>PRICE / GAL</b>
A- Regular Gas Non ethanol 87-89 octane	\$ _____
B-Low Sulfur Clear Diesel	\$ _____
<b><u>EXAMPLE</u></b>	
Rack price Plus all taxes	\$ 1.80 per gal
Add on to include All freight	\$ .09 per gal
Total cost per gal	\$ 1.89 per gal

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

EXCEPTIONS (IF ANY): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We certify that our bid meets the minimum requirements as specified in bid documents.

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed name of signature above

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City / State / Zip Code

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Fax number

E-mail address: \_\_\_\_\_