

INVITATION TO BID



WHITFIELD COUNTY, GEORGIA

ITB# ENG 2020-301

**Four (4) 2021 MID-SIZE SUV'S
4-WHEEL DRIVE**

**Date: October 30th, 2020
Time: 2:00 PM**

**USE THIS FORM ONLY
ONLY BIDS SUBMITTED ON THIS FORM SHALL BE CONSIDERED**

The Whitfield County Board of Commissioners will receive sealed bids until 2:00 PM on October 30, 2020 for ITB# ENG 2020-301, Four (4) 2021 Mid-Size SUV's 4-WHEEL DRIVE, for the Whitfield County Engineering and Inspections Departments.

SPECIFICATIONS (MINIMUM REQUIREMENTS):

- Exterior White, Interior Vinyl Seating (Beige preferred).
- V6 Engine, Automatic Transmission.
- Four Wheel Drive, ABS Disc Brakes Front and Rear
- Tire Pressure Monitoring Display
- Automatic On/Off Headlamps, LED Tail Lamps
- Power Windows, Rear Window Defrost and Washer
- Driver and Passenger Dual-Stage Air Bags with Side Air Bags
- Power Locks, Mirrors, Steering. Cruise Control. Power Liftgate.
- Remote Keyless Entry System.
- Message Center with 4.2”(or larger) LCD Screen, Voice Recognition Communications and Entertainment System, USB Ports, Bluetooth, Rear View Camera.
- Climate Control, Outside Temperature Display, Trip Computer, Compass, Clock.

TOTAL BID	\$ _____
MAKE/MODEL OF VEHICLE	_____
DELIVERY DATE (No later than 120 days)	_____

Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, the ITB number ENG 2020-301, and the words “Four (4) 2021 Mid-Size SUV’S 4-WHEEL DRIVE”. Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Sealed bids shall be addressed to the attention of Brian McBrayer and mailed to Whitfield County Board of Commissioners, P.O. Box 248, Dalton GA 30722-0248 or hand delivered to 201 S. Hamilton Street, 4th floor Dalton, GA 30720. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

Do not call with questions relating to this ITB. Refer to the County Website at <http://www.whitfieldcountyga.com> for bid details and any updates. All communication must be in writing or via email. Address email correspondence kbenson@whitfieldcountyga.com. No verbal or written information which is obtained other than through this ITB or its addenda shall be binding on Whitfield County. No employee of Whitfield County is authorized to interpret any portion of this ITB or give any information as to the requirements of this ITB in addition to that contained in or amended to this written ITB document.

Bid Submittal Instructions:

Vendors are to submit One (1) original and two (2) copies of their bid.

It is understood that this contract, if accepted by Whitfield County, is entered into solely for the convenience of the county and in no way precludes the county from obtaining like goods from other suppliers upon prior approval of the Whitfield County Board of Commissioners. Such approval shall be made at the sole discretion of the Whitfield County Board of Commissioners and shall be conclusive.

Local Vendor Privilege

Because bids awarded to local vendors contribute to the Whitfield County tax base and promote the local economy, the Whitfield County Board of Commissioners has instituted a local vendor privilege as follows. To qualify as a local vendor, the following conditions have to be met:

1. The vendor has to have an established place of business within Whitfield County.
2. The vendor must have at least two (2) employees who have been working for six (6) months or longer before requesting a local vendor privilege.

All vendors who met these conditions and who wish to claim the local vendor privilege must complete the Affidavit of Eligibility available on the County web site. The local vendor privilege gives qualifying vendors, who are within 4% of the low bid, the opportunity to agree to match the low bid within 24 hours. If more than one local vendor meets the qualifications, the lowest local bidder will be given the first opportunity to agree to match the low bid. If they refuse, the next lowest bidder will get the opportunity and so on until all local vendors within the 4% range have been given an opportunity.

We certify that our bid meets the minimum requirements as specified in bid documents, this _____ day of _____ 2020.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME OF SIGNATURE

COMPANY

ADDRESS

CITY / STATE / ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS: