

**MINUTES FOR THE WORK SESSION OF THE WHITFIELD COUNTY BOARD OF COMMISSIONERS
HELD MONDAY SEPTEMBER 24, 2018, AT 5:00 P.M. IN ADMINISTRATIVE BUILDING #1, 301 W.
CRAWFORD STREET**

WORK SESSION

The Chairman called the work session to order.

The following members were present:

R. Lynette Laughter, Chairman
Harold Brooker, Vice Chairman
Barry W. Robbins, Member
Roger Crossen, Member
Greg Jones, Member

Others Present:

Mark Gibson, County Administrator
Robert Smalley, County Attorney
Department Heads
Press

Work Session:

Chairman Laughter called the work session to order.

County Administrator Mark Gibson informed the Board about the Solid Waste Management Plan that was recently developed by the Dalton – Whitfield Solid Waste Authority. Gibson noted that the plan outlines the actions and goals of the organization and how Whitfield County intends to manage solid waste and materials generated by residents and businesses for the next ten years. Gibson noted the plan will be considered for adoption at the October meeting.

Animal Shelter Director Diane Franklin informed the Board the shelter has been awarded a grant of \$3,000.00 from the Georgia Department of Agriculture. Franklin noted the award is to assist Whitfield County Citizens with costs for spaying and neutering their animals.

Parks and Recreation Director Brian Chastain presented the Board with a professional services contract with Barge Design Solutions for work on a master plan for the Westside and Southside Parks. Chastain noted the fee for the work will be \$29,850.00 and is scheduled to be ratified at the October meeting.

Parks and Recreation Director Brian Chastain informed the Board he would like to purchase a refurbished golf cart for \$4,700.00. Chastain will bring this purchase for approval at the October meeting.

Fire Chief Edward O'Brien updated the Board on the RFP for Station 12. O'Brien noted after a committee review of the proposals the RFP process is complete and is ready to be awarded at the October meeting.

Fire Chief Edward O'Brien informed the Board on several items they would like to declare surplus at the October meeting. O'Brien noted the items are mostly office equipment like chairs and file cabinets.

Fire Chief Edward O'Brien noted that WCFD is requesting replacement of a full set of hydraulic extrication equipment to include a spreader, ram, cutter battery charger and batteries. Municipal Emergency Services Inc. (MES) is the sole source vendor for the style and brand of equipment needed. O'Brien noted the department operates Hurst brand exclusively. O'Brien noted he will bring this purchase for approval at the October meeting.

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County Administrator Mark Gibson informed the Board on six items the Public Works Department would like to declare surplus at the October meeting. Gibson noted the cost of repairs exceeds the value of the equipment.

County Administrator Mark Gibson informed the Board about making Pleasant Grove Dr. a No Thru Trucks route. Gibson noted that traffic has increased along this road with commuters trying to avoid the Cleveland Hwy and North Bypass intersection.

Interim Finance Director Melva Andrews informed the Board about a 2018 budget amendment that will be on the October Board meeting.

County Attorney Robert Smalley informed the Board about a no pet policy that the Sheriff's Office will implement at the Courthouse and Detention Center. Smalley noted that the no pet policy will still allow for service animals to enter the facilities. The Board asked Smalley to draft a no pet policy for other Whitfield County facilities as well.

County Engineer Kent Benson informed the Board of a contract with Moreland Altobelli Associates, LLC, for on-call surveying services. Benson noted the contract will allow Moreland Altobelli to provide certain on-call services as the need arises. Commissioner Robbins asked Benson to research other companies to find out if this service could be provided at a lower cost.

The work session was adjourned.

R. LYNETTE LAUGHTER, CHAIRMAN
WHITFIELD COUNTY BOARD OF COMMISSIONERS

BLANCA CARDONA, COUNTY CLERK

DATE: / /