

**MINUTES FOR THE WORK SESSION OF THE WHITFIELD COUNTY BOARD OF COMMISSIONERS
HELD MONDAY, SEPTEMBER 25, 2017, AT 5:00 P.M. IN THE ADMINISTRATIVE BUILDING #1, 301
W. CRAWFORD STREET**

WORK SESSION

The Chairman called the work session to order.

The following members were present:

R. Lynette Laughter, Chairman
Harold Brooker, Vice Chairman
Barry W. Robbins, Member
Roger Crossen, Member
Greg Jones, Member

Others Present:

Robert Smalley, County Attorney
Department Heads
Citizens

Work Session:

Chairman Laughter called the work session to order.

Parks and Recreation Director Brian Chastain presented the Board with a bid for a front end loader tractor. Chastain noted that they previously had transferred their tractor to public works to share the equipment. However, the workload for both departments leads to the recreation department having to wait for a tractor to become available.

Fire Chief Edward O'Brien informed the Board that he will request approval for a purchase of a demo set of eDualic tools from MES. O'Brien noted that he would present this item at the upcoming regular meeting in October.

Fire Chief Edward O'Brien updated the Board about Station 11. O'Brien noted that an RFP went out on September 1, 2017 for the construction of Station 11. O'Brien noted that the RFP's bids will be received until September 29, 2017. O'Brien noted that a five-step scoring process will be used in conjunction with the Architect to evaluate the respondents that completed the process. O'Brien also noted that he will bring the bid information to the Board at the October regular meeting.

Interim Animal Shelter Director Dianne Franklin presented the Board with information about a dock area extension project she would like to get done at the animal shelter. Franklin noted that the Public Works Department estimated the cost of the expansion to be around \$6,500.00.

EMA Director Claude Craig informed the Board that there is miscellaneous communication equipment in his department that he would like to place on Govdeals.com. Craig will bring this information to the Board at the October meeting.

Chairman Laughter noted that District Attorney Bert Poston will be unable to make the work session.

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Engineering Director Kent Benson informed the Board about changes that are required by the Federal Government for the Title VI Policy.

The work session was adjourned.

R. LYNETTE LAUGHTER, CHAIRMAN
WHITFIELD COUNTY BOARD OF COMMISSIONERS

BLANCA CARDONA, COUNTY CLERK

DATE: / /