

MINUTES FOR THE REGULAR BUSINESS MEETING OF THE WHITFIELD COUNTY BOARD OF COMMISSIONERS HELD MONDAY, FEBRUARY 8, 2016, AT 6:00 P.M. IN THE ADMINISTRATIVE BUILDING #2, 214 W. KING STREET

REGULAR BUSINESS MEETING

The Chairman called the meeting to order.
Pledge of allegiance to the Flag
Roll call to determine quorum

The following members were present:

Mike Babb, Chairman
Harold Brooker, Vice Chairman
Lynn Laughter, Member
Roger Crossen, Member
Barry W. Robbins, Member

Others Present:

Mark Gibson, County Administrator
Citizens
Department Heads
Press

Motion was made by Commissioner Robbins and seconded by Commissioner Laughter to amend the agenda. The motion was approved 4-0.

1 item were added from the potential additional items; (1. Executive Session – Property Acquisition, and item # 5. Public Works Bids, was moved before item #6. Fire Department purchases)

Motion was then made by Commissioner Robbins and seconded by Commissioner Laughter to approve the amended agenda. The motion was approved 4-0, with Commissioners Robbins, Laughter, Brooker and Crossen in agreement. Approval of the agenda was unanimous.

Mr. Jeff Sosebee was named the Whitfield County Employee of the Month for December 2015. Mr. Sosebee works in the Tax Assessor’s Office.

PUBLIC HEARING

Chairman Babb called for a Public Hearing to hear any comments or concerns the public may have regarding an the expansion of the inert waste Westside Landfill. Norman Barashick from the Dalton-Whitfield Solid Waste Authority came forward to give more in depth information on the public hearing. Mr. Barashick explained that noted that the DWRSWMA will submit a permit request modification request to the Georgia Department of Natural Resources, Environmental Protection Division. The permit is considered a major modification permit by the GA DNR which requested that the DWRSWMA be allowed to expand, design, build and operate an inert waste landfill at the closed Rocky Face-Westside Landfill facility, located at 1536 Miracle Drive, Rocky Face, GA. This modification will provide local residents with access to manage inert waste materials in the western portion of Whitfield County.

There were not any comments from the public and Chairman Babb closed the public hearing.

APPROVAL OF MINUTES: Motion was made by Commissioner Brooker and seconded by Commissioner Robbins to approve the Regular Business Meeting Minutes of January 11, 2016, Special Called Work Session Meeting Minutes of January 27, 2016 and the Special Called Meeting Minutes of February 1, 2016. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement.

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FOR CONSIDERATION

1. **Proclamation – Social Work Month March 2016:** Motion was made by Commissioner Robbins and seconded by Commissioner Laughter to proclaim March 2016 as National Social Work Month in Whitfield County, Georgia. The motion was approved 4-0, with Commissioners Crossen, Brooker, Robbins and Laughter in agreement. **(SEE EXHIBIT “A”)**
2. **SPLOST 2007 Project 2.6 – Amendment to the IGA with City of Dalton:** Motion was made by Commissioner Brooker and seconded by Commissioner Robbins to approve the Amendment to the Intergovernmental Agreement with the City of Dalton for SPLOST Project 2.6. The agreement states that the City of Dalton shall assume all responsibility for the management and administration for one (1) particular project known as Project 2.6 College Drive. The motion was approved 4-0, with Commissioners Brooker, Robbins, Crossen and Laughter in agreement. **(SEE EXHIBIT “B”)**
3. **December 2015 Financial Statements:** Motion was made by Commissioner Robbins and seconded by Commissioner Crossen to approve the December 2015 Financial Statements as presented by Finance Director, Alicia Vaughn. In discussion, Mrs. Vaughn reported that Local Option Sales Tax for December 2015 is \$972,727. Local Option Sales Tax for December 2015 show a decrease of 12.2% compared to Local Option Sales Tax Collections for December 2014; Local Option Sales Tax collections for December 2015 show 11.7% increase from November 2015. Year to date actual Local Option Sales Tax collections for 2015 of \$10,448,502 show an decrease of 7% compared to actual Year to Date Local Option Sales Tax for 2014 of \$11,235,131 for the same period. Year to date actual revenues of \$37,540,318 for December 2015 are less than year to date projected revenue \$38,183,825 by 2%. Year to date actual expenditures of \$40,171,544 for December 2015 are less than year to date projected of \$40,422,979 by less than 1%.TAVT collections for December 2015 were \$174,307, year to date TAVT is \$1,979,878.Year to date estimates as the county will accrue sixty days of property tax collections in the 2015 fiscal year and the books will not close until the end of February. Estimated actual Revenues for 2015 are \$38,040,318, estimated actual expenditures for 2015 are \$40,271,544 (includes a pension contribution for 2015 of \$1.056 million), actual deficit for 2015 is \$2,234,226, and the budgeted deficit was \$2,238,154. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement. **(SEE EXHIBIT “C”)**
4. **Policy – Competitive Negotiation Qualifications:** Motion was made by Commissioner Crossen and seconded by Commissioner Brooker to approve the policy for competitive negotiation qualifications-based selection for projects using federal aid highway program (FAHP) funding. The policy stated that the solicitation, evaluation, ranking, selection and negotiation shall comply with the qualifications-based selection procurement procedures for architectural and engineering services codified under 40 U.S.C. 1101-1104, commonly referred to as the “Brooks Act. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement. **(SEE EXHIBIT “D”)**
5. **Revised Purchasing Policy:** Motion was made by Commissioner Crossen and seconded by Commissioner Brooker to approve the revised Whitfield County Purchasing policy. The following changes were made to the policy; added a new paragraph to the purchasing policy under the

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professional services section that references a new policy that refers to the "Brooks Act". The motion was approved 4-0, with Commissioners Brooker, Crossen, Laughter and Robbins in agreement. (SEE EXHIBIT "E")

6. **Public Works Department Bids:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the following Public Works bids. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
 - a. Crushed Stone – Public Works bid out crushed stone to be used in the Public Works Department and only received one bid form Vulcan Material in the amount of \$219.47. The Commissioners accepted the bid.
 - b. Underground Precast Structure – Public Works bid out Underground precast structures to be used in the Public Works Department. Forterra was the low bidder in the amount of \$3,258. The Commissioners accepted the bid.
 - c. Casting Frames and Grates – Public Works bid out Casting frames and Grates to be used in the Public Works Department. Hayes Pipe Supply was the low bid in the amount of \$8,674.35. The Commissioners accepted the bid.
7. **Fire Department Vehicle Surplus:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the surplus of a 1500 Gallon tanker and a 1999 Ford explorer with 169,304 miles to be placed on GovDeals.com. The motion was approved, 4-0, with Commissioners Brooker, Laughter, Robbins and Crossen in agreement.
8. **Fire Department Miscellaneous Equipment:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the purchase for six new apparatus to meet NFPA requirements. The Fire Department advertised for 93 miscellaneous items through open bids a total of eight companies relied and six met the department's specifications. They were; NAFECO 7 items for \$54,782.40, FireLine 25 items for \$29,638.00, Ga. Fire and Rescue 13 items for \$9,773.01, KENCO 5 items for \$2,965.16, Ten-8 Fire 30 items for \$65,364.20, and MES 11 items for \$11,795.40. The total amount for the miscellaneous purchases is \$174,318.31. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
9. **Fire Department Uniforms:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from NAFECO for \$52,750.00 for Uniforms. NAFECO was the low bid and also utilize a web based system that is free to assist with ordering efficiency, the price reflects shipping and freight charges. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
10. **Fire Department Nozzle Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from NAFECO for \$41,245.50 for Akron Brand Nozzles. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.

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11. **Fire Department Breathing Air Cascade System Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from Breathing Air of Chattanooga for \$31,430.00. The Fire Department is in need of replacing an air compressor that is used to fill air bottles, the compressor will replace one that is out of service and is 35 years old. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
12. **Fire Department Breathing Fire Hose Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from 10-8 Fire for \$84,333.78. To meet NFPA requirements the Fire Department requested bids for hoses, Key Hose is the brand that they use and are guaranteed for life against defects and workmanship. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
13. **Fire Department Vehicle Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the purchase of a 2016 Ford ½ ton Crew Cab 4x4 pick-up truck from Brooker Ford bid for \$33,155. The department will be remove from service a 1999 Ford Explorer with 169,406 miles that is inoperable and repairs exceed the value of the vehicle. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
14. **Fire Department Stabilization Kit Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from 10-8 Fire for \$ 4,706.00. This equipment if for the new apparatus and has been reviewed by the Fire department. They chose a Rescue 42 Brand Stabilization Kit to be placed on the Tower. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
15. **Fire Department Breathing Air Cascade System Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the sole bidder MES Inc. for \$165,456.00. This equipment is needed in order to meet the NFPA requirements for the new apparatus. The fire department uses SCOTT brand Self Contained Breathing Apparatus and this will complete the upgrade for all emergency apparatus to the lasted NFPA version of compliance. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
16. **Fire Department AED Purchase:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the low bid from RBD Enterprises for \$18,761.00. The equipment is for department response units. The Fire Department is updating 14 AED's, the current ones are 9 years old and need replacing. The department chose Zoll brand AED's so that they are the same as Hamilton EMS and have a five year warranty. The Board asked the Fire Chief is he could obtain more Zoll AED's at this price to replace the ones in County buildings. Chief O'Brien said he would check with the vendor and let the Board know. This purchase is being funded by the 2015 SPLOST that was approved by voters March 2015. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.

PUBLIC COMMENT

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Mrs. Linda Vaughn spoke before the Board regarding Animal Control. Recently one of Mrs. Vaughn neighbor's dogs was killed by another neighbors dogs. Mrs. Vaughn was unaware of the incident until one of her dogs was killed by the same dog. County Administrator Mark Gibson informed that the Sheriff's Office would have to go to Magistrate Court and attempt to have the dog declared, and would need to have evidence of the dog attacking a person rather than another dog. Mrs. Vaughn replied that she received the same information also. The owner of the dog has received citations to appear in Municipal Court since the attacks occurred within Dalton City limits. Animal Control is also handled by the Sheriff's Office among all the other duties they have and given that their resources are limited by how much the citizens want to pay in taxes, they are running as effectively as possible with the resources provided to them.

EXECUTIVE SESSION:

Motion was made by Commissioner Robbins and seconded by Commissioner Brooker to enter into an Executive Session in order to discuss Property Acquisition. Present for the meeting were Chairman Mike Babb, Commissioners Laughter, Robbins, Crossen, Brooker, Emergency Management/911 Director Claude Craig, Fire Chief Edward O'Brien, County Administrator Mark Gibson, County Attorney Robert Smalley and County Clerk Blanca Cardona. The motion was approved 4-0, with Commissioners Robbins, Crossen, Brooker and Laughter in agreement.

Motion was then made by Commissioner Robbins and seconded by Commission Crossen to come out of Executive Session. The motion was approved 4-0, with Commissioners Robbins, Crossen, Brooker and Laughter in agreement.

ADJOURN Unanimous

MIKE BABB, CHAIRMAN
WHITFIELD COUNTY BOARD OF COMMISSIONERS

BLANCA CARDONA, COUNTY CLERK

DATE: / /