

MINUTES FOR THE REGULAR BUSINESS MEETING OF THE WHITFIELD COUNTY BOARD OF COMMISSIONERS HELD MONDAY, JUNE 8, 2015, AT 6:00 P.M. IN THE ADMINISTRATIVE BUILDING #2, 214 W. KING STREET

REGULAR BUSINESS MEETING

The Chairman called the meeting to order.
Pledge of allegiance to the Flag
Roll call to determine quorum

The following members were present:

Mike Babb, Chairman
Harold Brooker, Vice Chairman
Lynn Laughter, Member
Roger Crossen, Member
Barry W. Robbins, Member

Others Present:

Mark Gibson, County Administrator
Citizens
Department Heads
Press

Motion was made by Commissioner Laughter and seconded by Commissioner Crossen to amend the agenda. The motion was approved 4-0.

3 items were added from the potential additional items; (1. Whitfield County Merit System Personnel Board – Re-appoint Henry L. Millsaps, Jr. (five year term to expire June 30, 2020), 2. Fire Department – Equipment Surplus, 3. Correction of the April 13, 2015 Regular Business Meeting Minutes)

The Commissioners also voted to add an Executive Session for the purpose of discussing Property Acquisition and Personnel Matters. The motion was approved 4-0.

Motion was then made by Commissioner Laughter and seconded by Commissioner Crossen to approve the amended agenda. The motion was approved 4-0, with Commissioners Robbins, Laughter, Brooker and Crossen in agreement. Approval of the agenda was unanimous.

Mr. Rusty Gregg was named the Whitfield County Employee of the Month for April 2015. Mr. Gregg works in the Information Technology Department.

PUBLIC HEARING

Chairman Babb called for a Public Hearing to hear any comments or concerns the public may have regarding an application for a Malt Beverage/Wine License for Creekside Grocery located at 4100 Tibbs Bridge Rd SE, Dalton, GA. No comments or concerns were expressed in the Public Hearing so Chairman Babb closed the hearing.

APPROVAL OF MINUTES: Motion was made by Commissioner Brooker and seconded by Commissioner Laughter to approve the Regular Business Meeting Minutes of May 11, 2015 and the Special Called Meeting Minutes of May 18, 2015. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement.

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FOR CONSIDERATION

1. **Malt Beverage/Wine License – Creekside Grocery:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the Malt Beverage/Wine License for Creekside Grocery located at 4100 Tibbs Bridge Rd SE. Dalton, GA. The motion was approved 4-0, with Commissioners Brooker, Laughter, Crossen and Robbins in agreement.
2. **Superior Court - BJA JAG Grant:** Motion was made by Commissioner Robbins and seconded by Commissioner Laughter to announce an application being made for the FY2015 JAG Grant through BJA. The Conasauga Drug Court would like to apply for this grant in the amount of \$15,043. There is not a required County match for the grant funding and the money will be used for treatment for the drug court participants. The motion was approved 4-0, with Commissioners Laughter, Brooker, Crossen and Robbins in agreement.
3. **Tax Commissioner – Vehicle Replacement and Declaration of Surplus Vehicle:** Motion was made by Commissioner Crossen and seconded by Commissioner Robbins to surplus a 1995 Chevrolet Corsica and a 2002 Chevrolet S-10 and to be placed on GovDeals.com, and also to ratify the purchase of an extended cab 4x4 truck from Brooker for in the amount of \$24,756. The Tax Commissioner's office has two vehicles that went out of service in the same week. These vehicles are used by delinquent tax collectors, on the fleet maintenance spreadsheet maintained by Public Works, those vehicles were near the top for replacement. Using a recent bid for a truck for Public Works and the Animal Shelter, a truck was purchased from the bid winner, Brooker Ford that was on their lot. The purchase was made with the consent of the entire Board of Commissioners with the intent to ratify this act ion at this meeting. The reasoning behind the purchasing of an extended cab truck is because history has proven that these collectors travel off- road and on all types of terrain to get to their destinations, similar to the Assessor's office. The motion was approved 4-0, with Commissioners Brooker, Crossen, Robbins, and Laughter in agreement.
4. **IT - Microsoft Licensing Agreement and Renewal:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to renew the Microsoft Enterprise Licensing Agreements with Dell per the State Contract (25AFO) in the amount of \$88,336.76. This agreement covers; operating systems, office suite software, and client access licenses for SQL (database) and exchange (email) for server and client devices, and is essential for every County Department. The agreement is for the first payment of a three-year contract through the State of Georgia provider Dell, year two and three are the same amount which keeps the price from increasing over the three year contract period. The motion was approved 4-0, with Commissioners Brooker, Laughter, Crossen and Robbins in agreement.
5. **Fire Department – Uniform Purchase:** Motion was made by Commissioner Laughter and seconded by Commissioner Brooker to approve the bid from T & T Uniforms in the

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amount of \$37,728.61. WCFD has moved to an annual purchase of station uniforms for personnel in an effort to reduce paperwork and gain better pricing. The motion was approved 4-0, with Commissioners Brooker, Robbins, Crossen and Laughter in agreement.

6. **Fire Department – Turn Out Gear:** Motion was made by Commissioner Crossen and seconded by Commissioner Brooker to approve the purchase of new turn out gear for the County Fire Department in the amount of \$163,170 through North American Fire Equipment. The Fire Department requested to have their Turn Out Gear replaced in the 2015 SPLOST. With the passing of the SPLOST; WCFD is requesting the purchase of Janesville V-Force Turn Out Gear by Lion Apparel. The Fire Department worked with groups last fall to review their Personal Protective Equipment (PPE) and this specification was the outcome of the group. The gear will have: Armor AP Gold outer shell, Drag Rescue Device, Nomex/Kevlar liner with Semper Dri, Glide Force cloth for easy donning, Shoulder/Knee/Elbow reinforcements, Two layer closure system, storm flap and zipper, Names and lettering, Lock stitch reflective trim, NAFECO is the authorized dealer for Janesville V-Force for this area. NAFECO is a current provider. Motion was approved 4-0, with Commissioners Brooker, Laughter, Crossen and Robbins in agreement.

7. **Fire Department – Self Contained Breathing Apparatus:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to approve the purchase of new Self Contained Breathing Apparatus through Municipal Emergency Services for the County Fire Department. WCFD requested to have our Self Contained Breathing Apparatus (SCBA) replaced in the 2015 SPLOST. With the successful passing of the SPLOST; WCFD is requesting the purchase of Scott Model AP 75, 2013 approved SCBA's. The new airpacks will have the latest technology and contain the most updated requirements as specified by the National Fire Protection Association (NFPA). Safety Upgrades will include the following: Increased face piece lens durability. Designed for higher temps, flame and radiant heat. Voice intelligibility, which is a new requirement. End of service time indicator at 33%, old standard was 25%. Universal PASS alarm, which is a new requirement. Emergency Breathing Support System, EBSS.WCFD is requesting that this item be a sole source due the past history of success the department has had with the product. Firefighter confidence will remain high due to prior use. The equipment is very similar and in an emergency situation comfort is essential. Training time will be reduced due to prior use. Our in house repair technicians are familiar with the equipment and will need limited updates on the new models. The SCBA's will be compatible with our training packs. Municipal Emergency Services (MES) is our area representative and an approved county vendor. They are a five star distributor that has mobile technician's available, spare parts and a full service center to support this product. Delivery will be in 90 days. Motion was approved 4-0, with Commissioners Brooker, Laughter, Crossen and Robbins in agreement.

8. **Fire Department – Declaration of Surplus Pumping Apparatus:** Motion was made by Commissioner Brooker and seconded by Commissioner Robbins to surplus a 1984

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Mack MS300 Pumper 1000 GPM waterous pump, 750 gallon tank with 26,920 miles and to be placed on GovDeals.com. The motion was approved 4-0, with Commissioners Brooker, Crossen, Robbins, and Laughter in agreement.

9. **April 2015 Financial Statements:** Motion was made by Commissioner Robbins and seconded by Commissioner Laughter to approve the April 2015 Financial Statements as presented by Assistant Finance Director, Melva Andrews. In discussion, Mrs. Andrews reported that Local Option Sales Tax for April 2015 is \$885,781. The Local Option Sales Tax percentage for 2015 will be 63.752%. The Local Option Sales Tax for April 2015 show a decrease of 3.3% compared to Local Option Sales Tax Collections for April 2014; Local Option Sales Tax collections for April 2015 show a 4.1% decrease from March 2015. Year to date Local Option Sales Tax collections of \$3,411,635 through April 2015 are down 3.3% compare to Year to Date 2014 collections, Year to date actual revenues of \$8,535,244 for April 2015 are over year to date projected revenue \$8,315,039 by 3%. Year to date actual expenditures of \$11,992,298 for April 2015 are less than year to date projected of \$13,474,992 by less than 11%. TAVT collections for April 2015 were \$183,445. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement. **(SEE EXHIBIT "A")**
10. **Finance – 2014 Budget Amendment #5:** Motion was made by Commissioner Robbins and seconded by Commissioner Brooker to approve the 2014 Budget Amendment #5. This budget amendment is the final budget amendment for 2014. It removes the Special Revenue Budget for the Crime Victim Assistance Grant. The activities of this grant are now being accounted for directly through the general fund. This amendment also reduces the transfer to the Whitfield Transit due to the Bus Shelter being paid for with grant funds. The motion was approved 4-0, with Commissioners Laughter, Brooker, Robbins and Crossen in agreement. **(SEE EXHIBIT "B")**
11. **Public Works Department – Corrugated Metal Pipe Coating:** Public Works Director Dewayne Hunt presented some information to the Board regarding Metal Pipe Coating.
12. **Public Works Department – Guardrail Removal and Installation Bid:** Motion was made by Commissioner Brooker and seconded by Commissioner Laughter to accept the bid from HDR/ICA. The Board noted that they will require more information before a purchase order is submitted to the Finance Department. The motion was approved 4-0, with Commissioners Brooker, Crossen, Robbins and Laughter in agreement.
13. **Public Works Department – Traffic Control and Flagger Bid:** The Public Works Department did not receive any bids on this project. This is the second time the work has been put to bid. Public Works Director Dewayne Hunt recommended to the Board that he be able to contact a known vendor to start the work. The Board advised Mr. Hunt to work with County Attorney Robert Smalley to find a solution.
14. **Rezoning Recommendation:** Motion was made by Commissioner Crossen and seconded by Commissioner Robbins to approve the rezoning request of Justin Chadwick for parcel 12-293-62-000, .75 acres from Rural Residential (R-3) to General

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Commercial (C-2) the location is addressed at 1614 Antioch Road, Dalton, Georgia. The motion to approve the rezoning was approved 4-0, with Commissioners Brooker, Robbins, Crossen and Laughter in agreement.

15. **Rezoning Recommendation:** Motion was made by Commissioner Laughter and seconded by Commissioner Crossen to deny the rezoning request of Virgil Lee Hewitt and Eva Ruth Hewitt Cox, parcel 13-010-09-000, 3.5 acres from Heavy Manufacturing (M-3) to Rural Residential (R-3) the property is addressed at 384 Callahan Road S.E., Dalton, Georgia. The motion to deny the rezoning was approved 4-0, with Commissioners Brooker, Robbins, Crossen and Laughter in agreement.
16. **Appointment to the Whitfield County Merit System Personnel Board:** Motion was made by Commissioner Brooker and seconded by Commissioner Crossen to re-appoint Mr. Henry L. Millsaps Jr., to the Whitfield County Merit System Personnel Board for another five year term to expire on June 30, 2020. The motion was approved 4-0, with Commissioners Brooker, Crossen, Laughter and Robbins in agreement.
17. **Approval of Corrected Minutes:** Motion was made by Commissioner Brooker and seconded by Commissioner Robbins to approve the Correction of the April 13, 2015 Regular Business Meeting Minutes. The Board of Commissioners officially approved the TUSA contract in the amount of \$183,000, however the correct amount is \$199,992. This amount includes the TUSA contract at \$182,982 and the EZ Spectrum contract at \$17,010. The motion was approved 4-0, with Commissioners Crossen, Laughter, Brooker and Robbins in agreement.

PUBLIC COMMENT

There were no public comments.

Executive Session – Property Acquisition/Personnel Matters: Motion was made by Commissioner Robbins and seconded by Commissioner Crossen to go into executive session to discuss Property Acquisition/Personnel Matters. The motion was approved 4-0, with Commissioners Crossen, Brooker, Robbins and Laughter in agreement. Present for the meeting were Chairman Mike Babb, Commissioners Robbins, Brooker, Crossen and Laughter, County Attorney Robert Smalley, County Administrator Mark Gibson and County Clerk Blanca Cardona.

Motion was then made by Commissioner Crossen and seconded by Commission Brooker to come out of Executive Session. The motion was approved 4-0, with Commissioners Robbins, Brooker, Laughter and Crossen in agreement.

ADJOURN Unanimous

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MIKE BABB, CHAIRMAN
WHITFIELD COUNTY BOARD OF
COMMISSIONERS

BLANCA CARDONA, COUNTY CLERK

DATE: / /